



CONFLICT OF INTEREST

Identifying conflict of interest risk areas in restricted communities

Checklist – identifying a conflict of interest

Organisations in restricted communities are generally geographically isolated and may not have access to specialist areas of knowledge.

As such, the information below assists with identifying conflict of interest risks.

When developing a conflict of interest policy for restricted communities, organisations should consider the following issues:

	Risk identified
▼ recruitment and selection processes	<input type="checkbox"/>
▼ discretionary decision making	<input type="checkbox"/>
▼ record keeping of decision-making processes	<input type="checkbox"/>
▼ use of public resources	<input type="checkbox"/>
▼ assignment of multiple functions to one individual (conflicts of duties are a particular risk in restricted communities)	<input type="checkbox"/>
▼ regulation, licensing, testing and inspection	<input type="checkbox"/>
▼ links between decision-makers and family members or other associates	<input type="checkbox"/>
▼ collection, use and maintenance of confidential information	<input type="checkbox"/>
▼ regulation, licensing, testing and inspection	<input type="checkbox"/>
▼ recognition of conflict of interest in relation to consensual personal relationships where a hierarchical working relationship also exists	<input type="checkbox"/>
▼ secondary and post-separation employment	<input type="checkbox"/>
▼ tender evaluation.	<input type="checkbox"/>

In summary

If these risks are relevant to your organisation or community, consider whether they are being managed by the following strategies:

- ▼ having a single coordinated policy approach for managing conflicts of interest in your community
- ▼ consulting with the community as part of the policy development process
- ▼ making policies publicly available and accessible to all, and
- ▼ considering how to manage the perception of conflicts of interest (e.g. promoting transparency by making public decisions about the management of conflicts of interest).



The Commission can help

We are available to provide support and assistance with identifying, reporting, investigating, managing and preventing misconduct: prevention@integrity.tas.gov.au or 1300 720 289.

For more Misconduct Prevention resources go to www.integrity.tas.gov.au/resources