

LEGAL COSTS CLAIM FORM

A claim for legal costs can only be made by a witness who was either required to appear before an Integrity Tribunal or requested to attend a place to be interviewed, under section 82 of the *Integrity Commission Act 2009*.

Please read the [Claiming costs and expenses](#) information sheet to help you understand what you are entitled to claim and the evidence you need to support your claim.

SUBMITTING THIS FORM

SCAN /EMAIL inquiryoffice@integrity.tas.gov.au

If filling in by hand – please print clearly using a black or blue pen.

POST
Inquiry Office
GPO Box 822
Hobart TAS 7001

For help with reading, writing or maths call 26TEN on 1300 00 2610.

Claimant details

Name

Inquiry relevant to this claim

Role in inquiry, eg witness

Reference number
of Notice requiring you to
appear before the inquiry

Details of legal representative

Solicitor's name(s)

Legal firm

Address

State

Postcode

Phone number

JUSTIFICATION OF COSTS CLAIM

The CEO may approve financial assistance in full or in part for legal costs. Under section 83(2), the CEO may have regard to:

- whether you have shown that you had a valid reason to seek legal representation
- the significance of the evidence that you are to give or appear likely to give
- whether in all the circumstances, it would be a hardship or injustice for you to bear the costs
- the nature and possible effect of any findings made about you as a witness, and
- any other relevant matter.

Please provide your reasons for making this claim, referencing the above factors where relevant (maximum 2 pages).

Justification of costs claim

Justification of costs claim (continued)

Form area with horizontal dotted lines for text entry.

DETAILS OF LEGAL FEES

Please attach evidence of legal fees charged and paid, and the basis for those fees eg representation at hearing. If your claim is approved, the claim will be forwarded to the Supreme Court for taxing by that Court.

Payment details

Account holder's name

BSB number (six digits)

Account number

Name of bank

Declaration

I declare that the information provided is true and correct.

Signature

Date

OFFICE USE ONLY

Authorised as being in accordance with section 82 of the *Integrity Commission Act 2009*.

Inquiry Coordinator's signature

Signature

Date

CEO Determination

☐ Approved

☐ Refused

Reasons

Signature

Date